Lauren Gissell

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**Objective**

To successfully fill a position that will employ strong communication skills through effective editing and writing that enables me to make a positive contribution to quality production.

**Experience**

*Office Assistant*, Early Connections

* Edit flyers and advertisements for conference training
* Facilitate public relations during educational conferences
* Create teaching material for trainers
* Organize office material for employees and clients
* Compile information for clients and trainers by phone and e-mail

Atlanta, GA

Birmingham, AL

2006-Present

*Volunteer,* First Baptist Church of Atlanta Atlanta, GA

* Coordinate events for the College Ministry 2007-Present
* Counselor for High School and Middle School Girls
* Lead Girls Retreat and Student Beach Retreat
* Lead Student Ministry Bible Studies and Preschool VBS
* Serve as a short-time Missionary

*Nanny,* Marcus and Lisa Ryan

* Guided their daughters spiritually through discussion and devotions
* Organized a schedule for their daughters

Atlanta, GA

2009-2010

**Education**

Georgia Gwinnett College

Overall GPA: 3.83

Liberal Arts Degree

Lawrenceville, GA

Graduation: May 2013

**Course Work**

Creative Writing, Rhetorical Criticism, Digital Media, Basic Newswriting, Public Speaking

**Skills**

Computer: Proficient use of Microsoft Word, Excel, PowerPoint and Gimp photo editing

Language: Five years in the study of Spanish, translate words into phonetics/IPA

Art: Creativity in sketching and acrylic painting

**Honors**

President’s List (GPA higher than 3.7) 2010-Present

Dean’s Honor List (GPA higher than 3.0) 2007- 2010

Rose Scholarship Award Recipient of Miss Parkview Pageant 2004-2006

**Activities – Actress / Singer / Performer**

The Atlanta Passion Play 1990-2011

Beauty and the Beast 2007, 2009

Congressional Prayer Breakfast in Washington, DC 2002

**Hobbies**

Hiking, fishing, running, baking, reading novels, writing short stories, singing in productions, flying high wire stunts in staged performances, serving as a makeup artist for musicals, interior decorating, and creating hand made cards